

FAO: All GPs on Surrey PCT's Performers List

17th September 2012

Dear Doctor

Re: GP Revalidation and Appraisal Process

Revalidation:

I am writing to you to make you aware of the upcoming GP Revalidation process. As you are aware Revalidation will be the General Medical Council's (GMC) new way of regulating licensed doctors, aimed at providing extra confidence to patients that their doctors are up to date and fit to practise. Licensed doctors will have to revalidate every five years, by having regular appraisals that are based on the GMC's core guidance for doctors, [Good Medical Practice](#).

The GMC will introduce revalidation across the UK in early December 2012 and the majority of licensed doctors will be revalidated by the end of March 2016. NHS Surrey has recently completed and submitted to the GMC, a random selection of GPs for revalidation for the next four years. The next stage is that you will be contacted by the GMC, who will give you your revalidation date. The GMC will give you a minimum of three months' notice for when your revalidation evidence should be submitted.

As the revalidation cycle will commence in 2012/13, it is imperative that you collect the relevant evidence, ensuring that you use your 2012/13 appraisal as part of your evidence for your revalidation. If you are selected to have your revalidation in 2013/14, you will still need to collect your evidence as part of this process. Once you have completed your initial revalidation, you will still need to continue to collect your evidence as your next revalidation will be undertaken after the first 5 year cycle. This evidence will need to be used for the second tranche of your revalidation process.

The key evidence you will need to collect over a 5 year cycle for revalidation includes:

1. Annual personal development plans (PDP)
2. Quality improvement activity (i.e. Clinical audit)
3. At least 50 credits in the 12 months prior to your last appraisal before your revalidation date –*as some GPs may be revalidated in 2013/14, it is a priority to get 50 credits in 2012-13*
4. 1 Multi Source Feedback (MSF) (about 15 to 20 respondents) (i.e. Feedback from colleagues)
5. Patient Satisfaction Questionnaires (PSQ) (>34 respondents)
6. 10 Significant Event Analysis
7. Review of complaints and compliments

Evidence will need to be collected from 1 April 2012.

When completing your MSF and PSQ it is recommended that you use the standard GMC forms available at :
http://www.gmc-uk.org/doctors/revalidation/colleague_patient_feedback_resources.asp

GP Appraisal Process:

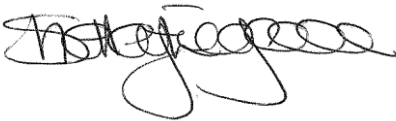
All GPs must undergo an approved annual appraisal because as this is part of your contractual obligation to be on NHS Surrey's MPL and a mandatory requirement for revalidation. Therefore, failure to undertake an appraisal will not only result in the PCT reviewing your application on the Performers List in line with the NHS Performers List Regulation 2004; Paragraph (6) section (2), which gives the PCT the right to remove GPs from their MPL, but failure to have an appraisal could adversely affect your revalidation cycle/process.

As the 2012/13 annual GP appraisal will count towards the first year of your revalidation cycle, I urge you to ensure that you undertake your appraisal on or before the deadline of 31st March 2013.

The PCT, supported by the Kent Surrey Sussex Deanery are happy to support you through this process and as such have arranged two revalidation workshops (30th October and 15th November 2012). Please see the enclosed flyer and associated Agenda for details. You are strongly encouraged to attend.

If you have any questions regarding this letter, please feel free to contact me.

Yours Sincerely



Shelley Eugene
Head of Primary Care Contracting

C.c. Dr John Omany, **Medical Director, Surrey PCT**
Dr Kevin Hurrell, **Kent, Surrey & Sussex Deanery**
Dr Sundeep Sooin and Dr Anne Shepherd, **GP Appraisal Leads, Surrey PCT**
Dr H. Whitaker, Dr T. Khalafpour, Dr H. Fahy, Dr B. Coward and Dr P. Roberts, **GP Tutors**
Abigail Holm, **Contract Account Manager & GP Appraisal Coordinator**
Dr Julius Parker, **Chief Executive, Surrey and Sussex LMCs**

Useful link:

http://www.gmc-uk.org/Supporting_information100212.pdf_47783371.pdf (*Supporting Information for Appraisal and Revalidation*)